



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

| | | | |
|-----------------------------|---|---------------|--|
| Name of organisation | Wessex Community Action | | |
| Contact name | | | |
| Contact address | | | |
| Contact number | | e-mail | |
| Organisation type | Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify | | |

2. Your project

| | | | |
|--|---|-------------|--|
| Project Title/Name | Sunshine Support Group | | |
| What is your project about and what does it aim to achieve? | The Sunshine Support Group provides support for older, isolated people living in a very rural part of Wiltshire. The group provides an opportunity for people to meet others, get help and advice on problems that affect their lives. The group aims to increase the social inclusion of isolated elderly people who would otherwise not be reached. | | |
| <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | | | |
| In which community area does your project take place? (Please give name – see section 3 of the grants pack) | South West Wiltshire | | |
| I/we have discussed our project with the town/parish council? | Yes <input type="checkbox"/> | Date | No <input checked="" type="checkbox"/> |
| I/we have discussed our project with our Wiltshire councillor? | Yes <input type="checkbox"/> | Date | No <input checked="" type="checkbox"/> |

| | |
|--|--|
| Where will your project take place? | Tisbury |
| When will your project take place? | Ongoing |
| <p>How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community?</p> <p>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</p> | <p>Tisbury is in a very rural part of South Wiltshire and it has been acknowledged that rural isolation is a problem in the area, especially for elderly people who may live alone. The community plan for the Nadder Valley mentions the need to take efforts to address this problem. At present the group has 20 regular users with more coming occasionally. 70% of those attending are aged 68-81, with a number of them being referred to the group from local mental health charities or social services. The group is a mixture of people who are mentally and physically able and people with mental and physical disabilities such as Alzheimer's, Parkinson's and MS. 80% of the members that attend the group regularly live on their own and for almost one in five attending the support group it is their only outing of the week. The support group is the only service of its kind in the area and provides a lifeline for the members.</p> |
| How many people will benefit from your project? | 25 |
| <p>How does your project demonstrate a direct link to the local community plan for your area?</p> <p>www.wiltshire.gov.uk/areboards</p> <p>Please provide a reference/page no.</p> | <p>This project is specifically mentioned in the community plan for the Nadder Valley as an example of how social exclusion in the area has been tackled.</p> <p>Page 6</p> |
| To be completed ONLY where town/parish councils are making an application | |
| Is your project one which parish/town councils have powers to raise local taxes to fund? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Could your project be funded from your reserves? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>) | Yes <input type="checkbox"/> No <input type="checkbox"/> |

Any other information about your project.

The funds that we are seeking from the area board will be used for the provision of guest speakers, outings and various craft activities for the group. In the past we have put on trips to places such as Stourhead and Wilton House and for many of the members of the group this is there only opportunity to enjoy a day out to these lovely places. Our members and the community enjoy interesting talks on a variety of topics such as healthy eating, keeping safe around the home and how they can stay more independent. We believe it important for the members to keep their mind and body fit and our practical craft mornings do just this. Activities we have put on in the past include creating greeting cards, jewellery, preparing food and how to use email. Many of the speakers and craft workshop leaders request payment for their travel costs and their time, therefore in order to continue to offer these high quality speakers we need to be able to pay them.

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

| | | | | |
|---|-------------|--------------------------------|---------------|--------------------------------|
| Over 50 years | Male | <input type="text" value="5"/> | Female | <input type="text" value="4"/> |
| 25 – 50 years | Male | <input type="text"/> | Female | <input type="text" value="1"/> |
| Under 25 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Disabled People | Male | <input type="text"/> | Female | <input type="text"/> |
| Black and Minority Ethnic people | Male | <input type="text"/> | Female | <input type="text"/> |

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are currently engaged in a number of other applications for grants which will secure funding for the group in the future.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We continually ask our members about the kind of activities they would like to do and the services the group may be able to offer them. This will continue to happen in the future to ensure that the needs of the members are met. Recent evaluation has been very positive with members stating they have benefited from the companionship and the reduced feeling of being isolated for those living alone.

| | | | |
|---|---|----------------------------------|-------------------------------|
| <p>Have you contacted Charities Information Bureau for help with your application/ to seek other funding?</p> | <p>Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/></p> | | |
| <p>To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)?</p> <p><i>Please list with amount applied for and whether you have been successful</i></p> | <p>Name of Funder</p> | <p>Amount Applied For</p> | <p>Amount Received</p> |
| | <p>The Co-Operative Community Fund</p> | <p>£2,000</p> | <p></p> |
| | <p></p> | <p></p> | <p></p> |
| | <p></p> | <p></p> | <p></p> |
| | <p></p> | <p></p> | <p></p> |
| <p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p> | <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> | | |
| <p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p> | <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> | | |

| 4. Information relating to your last annual accounts (if applicable) | | |
|--|--------------|------------|
| Year ending: 2011 | Month: March | Year: 2011 |
| A - Total income: | £2285.00 | |
| B - Minus total expenditure: | £6501.12 | |
| Surplus/deficit for year: (A minus B) | £-4,216.12 | |
| Free reserves currently held: | £2078.07 | |

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | | |
|---|---------------|--|-----|---------------|
| | | | P/C | |
| Co-ordinators fees | £4,032 | Own fundraising/reserves | C | £3,282 |
| Travel costs | £800 | | | £ |
| Guest speakers | £280 | Parish/town council | | £ |
| Craft activities | £450 | | | £ |
| Outings | £640 | Trusts/foundations | | £ |
| Refreshements | £80 | The Co-Operative Community Fund | P | £2,000 |
| | £ | In kind | | £ |
| | £ | | | £ |
| | £ | Other | | £ |
| | £ | | | £ |
| | £ | | | £ |
| | £ | | | £ |
| Total Project Expenditure | £6,282 | Total Project Income | | £5,282 |

| | |
|---|-------------------------|
| Total project income B | £5,282 |
| Total project expenditure A | £6,282 |
| Project shortfall A – B | £1,000 |
| Grant sought from Wiltshire Council Area Board | £1,000 |
| Bank Details | |
| Please give the name of the organisations' bank account e.g. Barclays | Unity Trust |
| Please give the title name of the organisations' bank account e.g. current | Wessex Community Action |

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 25/08/11

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)